



# Agenda Item Form

Agenda Date: APR 20, 2004

Districts Affected: All

Dept. Head/Contact Information: Byron E. Johnson

## Type of Agenda Item:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Resolution                                  | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements                  | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use                | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements                       | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input type="checkbox"/> Other <u>Extension</u>                      |   |  |

## Funding Source:

- ☒ General Fund  
☐ Grant (duration of funds: \_\_\_\_\_ Months)  
☐ Other Source: \_\_\_\_\_

## Legal:

- ☐ Legal Review Required      Attorney Assigned (please scroll down): None      ☐ Approved      ☐ Denied

Timeline Priority:   ☐ High      ☒ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

Extension of Advertising Services Municipal Services

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

\_\_\_\_\_

Statutory or Citizen Concerns:

\_\_\_\_\_

Departmental Concerns:

\_\_\_\_\_

\*  
DATE: April 12, 2004  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313  
THRU: Aurora Wells  
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT  
2004 APR 15 PM 2 25

Please place the following item on the **CONSENT** agenda for the Council Meeting of **APRIL 20, 2004.**

Item should read as follows:

Request that the Director of Purchasing be authorized to exercise the City's option to extend the term of the agreement for one (1) additional year, from September 11, 2004 through September 10, 2005, pursuant to the provisions of contract 2003-182 Advertising Services for the City of El Paso Municipal Services, with Impressions, El Paso, Texas.

Option No.:	One [of one]
Department:	Municipal Services
Funds available:	31010314-01101-502215
Funding source:	Operating Account-Outside Contracts-Municipal Services
Total award:	\$31,670.00 (estimated annually)
District (s):	All

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

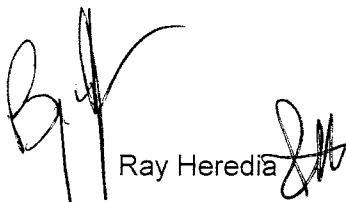
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AGENDA FOR: APRIL 20, 2004  
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DATE: April 8, 2004

TO: City Clerk

FROM: Byron E. Johnson

  
Ray Heredia

PURCHASING DEPARTMENT (915) 541-4308/4316

Please place the following item on the CONSENT City Council Agenda of **April 20, 2004**.

Item should read as follows:

Request that the Director of Purchasing be authorized to exercise the City's option to extend the term of the agreement for one (1) additional year, from September 11, 2004 through September 10, 2005, pursuant to the provisions of contract 2003-182 Advertising Services for the City of El Paso Municipal Services, with Impressions, El Paso, Texas.

OPTION NO.: ONE [OF ONE]

AMOUNT OF AWARD: \$31,670.00 Annual Estimate.

ACCOUNT NO: 31010314-01101-502215

FUNDING SOURCE: Operating Account – Outside Contracts – Municipal Services

DEPARTMENT: Municipal Services

----- City Clerk's Use -----

ITEM NO. \_\_\_\_\_